30th March 2017

**Consultation for Arrangements for Ramadhan**

Dear Parents/Carers

Assalaamu’alaykum – May peace be with you,

I hope this letter finds you in the best of health.

I am writing to consult with parents and members of the school community regarding the possibility of changing the school day during the month of Ramadhan, as was done last year.

We have proposed two variations of the school’s current timetable below.

Option 1 would see registration beginning at 9.30am on Monday-Thursday, with a 3.20pm finish, whereas

Option 2 would involve starting the school day at 8am and finishing at 2.30pm. Fridays would follow a similar premise in terms of opting for either a late start (Option 1) or an early finish (Option 2). Parents will have the opportunity to choose which option they prefer (or if they would rather adhere to the school’s usual timings) and, after analysing the responses received, the most popular option will be implemented during the month of Ramadhan.

|  |  |  |
| --- | --- | --- |
| **Option 1** |  | **Option 2** |
| Reg | 9.30 | 9.40 |  | Reg | 8.00 | 8.15 |
| P1 | 9.40 | 10.30 |  | P1 | 8.15 | 9.10 |
| P2 | 10.30 | 11.20 |  | P2 | 9.10 | 10.05 |
| Break | 11.20 | 11.30 |  | Break | 10.05 | 10.20 |
| P3 | 11.30 | 12.20 |  | P3 | 10.20 | 11.15 |
| P4 | 12.20 | 1.10 |  | P4 | 11.15 | 12.10 |
| Break/Lunch | 1.10 | 1.40 |  | Lunch | 12.10 | 12.40 |
| P5 | 1.40 | 2.30 |  | P5 | 12.40 | 1.35 |
| P6 | 2.30 | 3.20 |  | P6 | 1.35 | 2.30 |
|  |  |  |  |  |  |  |
| **Friday timings** |  | **Friday timings** |
| Reg | 9.30 | 9.40 |  | Reg | 8.00 | 8.10 |
| Assembly | 9.40 | 10.10 |  | Surah Kahf | 8.10 | 8.40 |
| P1 | 10.10 | 11.00 |  | Assembly | 8.40 | 9.10 |
| Break | 11.00 | 11.10 |  | P1 | 9.10 | 10.00 |
| P2 | 11.10 | 12.00 |  | Break | 10.00 | 10.10 |
| Surah Kahf | 12.00 | 12.30 |  | P2 | 10.10 | 11.00 |

The consultation will last from **Thursday 30th March to Friday 21st April.** Any slips received beyond these dates time will not be considered as part of the consultation.

The outcome of the consultation will depend on the feedback provided by all stakeholders to include students, parents, staff and the Local Governing Body.

This consultation is being carried out well in advance of Ramadhan to allow parents ample time to make alternative arrangements, if required.

Please ensure all slips are returned to the office no later than **Friday the 21st of April**. You must tick **1 option only** (option 1: later start, option 2: earlier finish, or option 3: normal school times).

During Ramadhan, any students who are not fasting will be required to bring a packed lunch. Students who are in receipt of free school meals will be provided with lunch on days when they are not fasting. There is no compulsion to fast. The decision whether to fast or not will be made by your daughter, with help and guidance from you.

In keeping with the giving ethos of Ramadhan, the school will organise charitable collections to raise money for people less fortunate than ourselves. The school will also provide enhanced opportunities for ‘faith in action’ during Ramadhan, including Spirituality Day, Islamic Learning Sets, Qur’an Circles and The Big Iftaar.

Lastly, please ensure that your daughter continues to come to school on time during Ramadhan. Parents have been instrumental in helping the school to maintain its high standards this year, so let’s not let that slip during this special month.

Thank you for your fantastic support in our third year. May you and your family have a Ramadhan filled with peace and serenity. Please remember the school in your du’aas/prayers at this special time.

Wa’assalumalaikum



**Shahina Ahmad**

**Principal**

**Eden Girls’ School, Waltham Forest**

**Reply Slip**

**Please ensure all slips are returned to the Main Office no later than Friday 21st of April 2017**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Student** |  |  **Form** |  |
|  |  |
| **I would prefer Option 1** |  |
|  |  |
| **I would prefer Option 2** |  |
|  |  |
| **I would like to keep the normal school times (8.00 to 3.00 Monday to Thursday, 8.00 to 11.55 on Friday)** |  |
|  |  |
| Signed |  | Print Name |  |